Logo

Description automatically generated

***Application for Inspection Authorisation (IA) Initial or Refresher Course***

1. **Personal details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| CAA participant number | |  | | | | Date of birth |  |
| Name | |  | | | | | |
| Country of birth | |  | | | Nationality |  | |
| Address for service - *Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address) and to promptly notify the Director of any changes.* | | | | | | | |
|  | | | | | | | |
| Phone |  | | Email |  | | | |
| Postal address *(if different from address for service)* | | | | | | | |
|  | | | | | | | |
| Phone |  | | Email |  | | | |

1. **Application details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| *Please complete which course and course options.* | Refresher course - $330.00 (incl GST) | |  | Initial course NZ AMEL holder - $500.00 (incl GST) |  | Initial course foreign AMEL holder - $1700.00 (incl GST) |  |
|  | Venue Option |  | | | | | |
|  | Date |  | | | | | |
| *Notes:*  *1. If applying for an initial course please also apply to* [ASPEQ](https://caanz.aspeqexams.com/home) *for IA Examination - AMEL Subject 25 .*  *2. Separate application on form 24066-10 required for issue of IA Certificate, once eligibility requirements met.* | | | | | | | |

CAA USE ONLY

|  |  |  |
| --- | --- | --- |
| Receipt No. | Receipt Date | Invoice Code |
|  |  | INSPECT |

|  |  |  |
| --- | --- | --- |
|  | Yes | N/A |
| 1. Course acceptance letter |  |  |
| 1. Application for examination with ASPEQ |  |  |
| 1. Course Certificate |  |  |

1. **Fees & payment details**

|  |  |
| --- | --- |
| * Please pay online at <https://sec.caa.govt.nz/onlinepayment> and attach the receipt that will be emailed to you. * Unless the full fees are paid and receipt is attached, applications will not be processed. * For information relating to fees, refer to the Civil Aviation Charges Regulations. | |
| **Payment details** | |
| Total fees |  |
| Receipt number |  |

**Submit the completed application to either:**

**Email:** [**lic.applications@caa.govt.nz**](mailto:lic.applications@caa.govt.nz)

**Post:** Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand