

Application for Aeronautical Information Publication (AIP) amendment

- a) AIP information is submitted through AIP authorised originators. This form should only be completed for information changes or updates that require the Civil Aviation Authority (CAA) approval or oversight.
- b) An application for Aeronautical Information Publication (AIP) amendment change must be submitted at least 90 days prior to the effective date by either:
- Email:** [aeronautical.services@caa.govt.nz](mailto: aeronautical.services@caa.govt.nz)
- Post:** Manager Aeronautical Services, Civil Aviation Authority, PO Box 3555, Wellington 6140
- c) **Incomplete applications, and those requiring further information on request from CAA will not proceed.**

1. Organisation details

Person completing application			
Legal Name of Organisation			
Trading or Division name			
CAA Participant Number (if known)			
Tel		Email	
Purchase order number (optional)			

2. Which publication requires amendment?

<input type="checkbox"/> AIP	<input type="checkbox"/> AIP SUP/AIC	<input type="checkbox"/> VNC
<input type="checkbox"/> ENRC	<input type="checkbox"/> Aerodromes	<input type="checkbox"/> Common Frequency Zone (CFZ)
<input type="checkbox"/> Aviation Events*	<input type="checkbox"/> VNC Symbols	<input type="checkbox"/> Parachuting Landing Area (PLA)**
<input type="checkbox"/> Others:		
<p>Note:</p> <p>*Airspace application must be completed for aviation events requiring special use airspace.</p> <p>** PLA must be designated by a CAR Part 149 organisation, and confirmation accompany any application</p>		
Status Requested	<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary
Activation from – date/time	Eg. dd/mm/yyyy – 0000 NZDT/NZST	
Location - area or aerodrome		

3. Details of the required AIP amendment

Purpose of AIP amendment:

Explain the change and provide background to any change.

Please provide full details of text amendment or chart amendment.

4. Evidence of consultation and other information

<p>Please provide full details of organisations and individuals you have consulted and coordinated with regarding this amendment</p> <p><i>eg. Organisation name, person contact detail(s), email address and contact phone number(s)</i></p>	
<p>If applicable, please provide copies of any agreements reached and records of discussions or written submissions</p>	
<p>If applicable, please provide details of any identified hazards and the associated risk (eg. risk register), including how these are evaluated and managed</p>	
<p>Additional comments/information:</p>	